

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE
June 11, 2004

Dear Mayor, Councilmembers, Residents and Employees:

Grand Opening Celebration at Sea-Tac Airport: Sea-Tac Airport will open its first new terminal facility in 30 years on June 15. The stunning architecture of the new south end adds nearly a million square feet of space for departing and arriving passengers. The 2,102-foot Concourse A includes 14 airline gates, a dozen new restaurants and shops, several pieces of new artwork and the airport's first moving sidewalks. From the airfield side, passengers and employees will have expansive views of the Olympic Mountains.

The Grand Opening Celebration of Concourse A will be on Saturday, June 12, 10:00 AM to 4:00 PM. This will be the only chance for non-passengers to explore the new concourse, because once it opens on June 15, only ticketing passengers will be allowed beyond the security checkpoint. Tour the facility and meet the architects and artists. There will be entertainment and activities for children. This is a free event, except for parking, with special event reduced-rate parking available for \$2.00 in the general parking area of the garage (validation required). For more information, go to www.portseattle.org/seatac.

Continued Success for SeaTac's Tourism Marketing Venture: Seattle Southside Visitor Services, the City's cooperative tourism venture with the City of Tukwila, continues to achieve significant results with its tourism marketing program. A comparison of first quarter 2003 and 2004 statistics documents the following accomplishments:

- 72% increase in in-bound information requests.
- 77% increase in website visitors.
- 85% increase in information packets distributed.
- 8% increase in year-to-date Hotel/Motel tax revenues.

A summary of Seattle Southside's progress report is attached for reference. For additional information, contact Craig Ward or Soraya Lowry in the City Manager's Office, 973.4820.

Tree planting at North SeaTac Park: On Thursday, June 3, 2004, Councilmember Joe Brennan and City Manager Bruce Rayburn, along with some staff members of the Parks Department, attended a tree planting at North SeaTac Park. The planting of approximately 75

seedlings was coordinated through the SeaTac DoubleTree Hotel's "Teaching Kids to Care" program. This year's program involved first and third graders from Valley View Elementary. They were taught about forestry and wrote essays titled, "I care about trees because" to prepare for planting day. The area was cleared of invasive brush by the City's Parks staff to allow for the native trees (50 Douglas Firs and 25 Vine Maples) to be planted. The students were treated to delicious cookies from the DoubleTree Hotel for a job well-done.

Update on 2005 Funding of CDBG Capital Projects: The Administration & Finance Committee asked the Parks and Recreation Director to inquire as to the availability of 2005 CDBG funds to be used for architectural and engineering fees in design of a SeaTac Senior Center. The amount of CDBG Capital funds available to the City of SeaTac in 2005 is estimated to be \$175,063, a decline of \$76,826 from funds received in 2004. Application requests received to date total \$274,955, which exceeds estimated funding available by \$99,892.

Project Title	Program	2005 Request
Lutheran Community Services NW	Permitting and other fees for Community Services Building to house social services	\$64,955
Pediatric Interim Care Center	Construction of care facility for drug exposed/medically fragile newborns	\$25,000
Senior Services	Minor Home Repair	\$50,000
King County	Major Home Repair	\$75,000
Multi-Service Center	Employee Development Services to increase economic opportunities for low income residents and provide childcare subsidies	\$60,000

Looking ahead, Val Vue Sewer District has indicated their intention to apply for CDBG capital funds in the amount of \$160,000 for a sewer improvement project currently being planned for SeaTac (see attached map). The funds would be made available over a two-year period to assist low income residents in paying for sewer assessments and connection fees.

The Human Services Advisory Committee plans to review applications during June and July and make their allocation recommendations to the City Council in September.

Parks and Recreation: The Parks and Recreation Department received \$4,000 from the King County Sustained Support Program. The funding from this program supports the Music in the Park Concert Series and the Theatre in the Park program that features Shakespeare plays at Angle Lake Park. The funding is for the 2004 and 2005 seasons.

Through the Sustained Support Program, the Lodging Tax in King County supports 165 organizations in a wide variety of artistic disciplines that are represented throughout King County.

King County Dive Unit at Angle Lake Park Update: On Wednesday, June 9 the King County Marine/Dive Unit graciously performed a cleaning operation in the swim area at Angle Lake Park. This is the third year in a row that the Dive Unit has performed this operation. They recovered 2 bags of garbage with the items being the typical cans, bottles and fishing tackle. This operation also allows them to practice their search techniques.

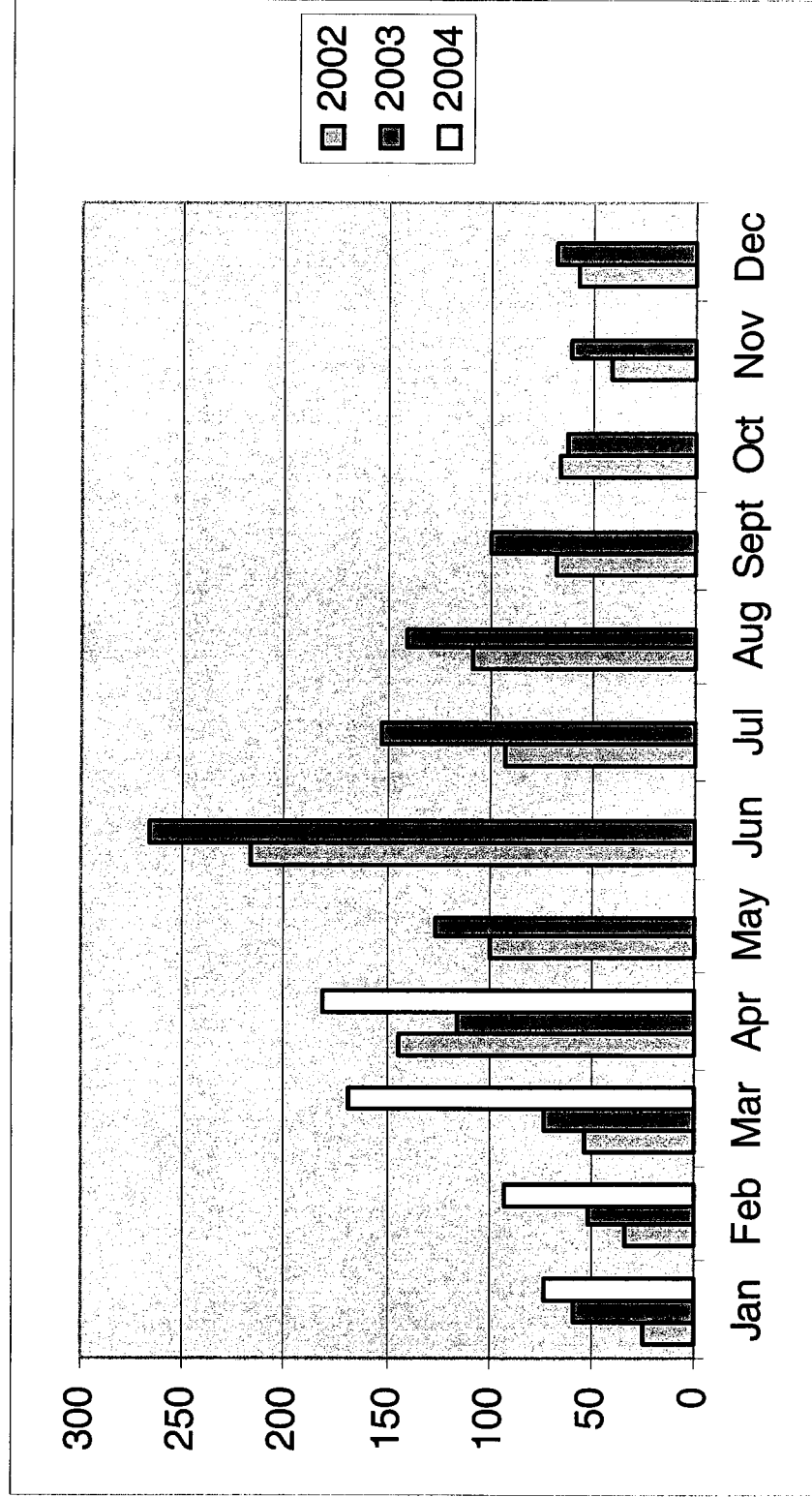
- June Calendar
- Agendas: Human Services Advisory Committee 06/14/04
 Senior Citizen Advisory Committee 06/17/04
- Minutes: Hotel/Motel Tax Advisory Committee 05/12/04
 Administration and Finance Committee 06/08/04
- Council Actions from Regular Council Meeting June 8, 2004


Craig Ward, Assistant City Manager

SEATTLE Southside

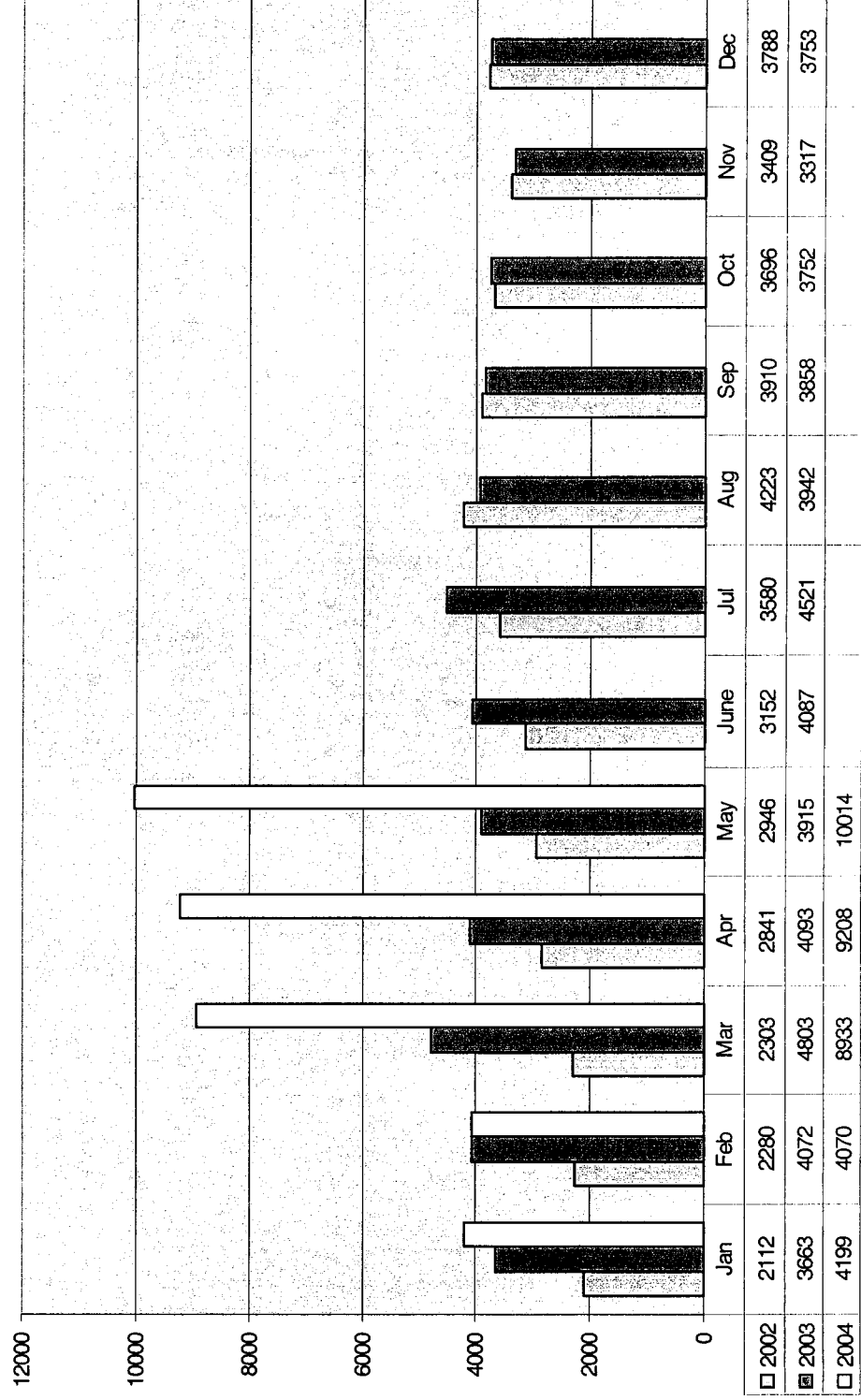
SEATTLE **Southside**
THE PACIFIC NORTHWEST STARTS HERE

Toll-Free Calls

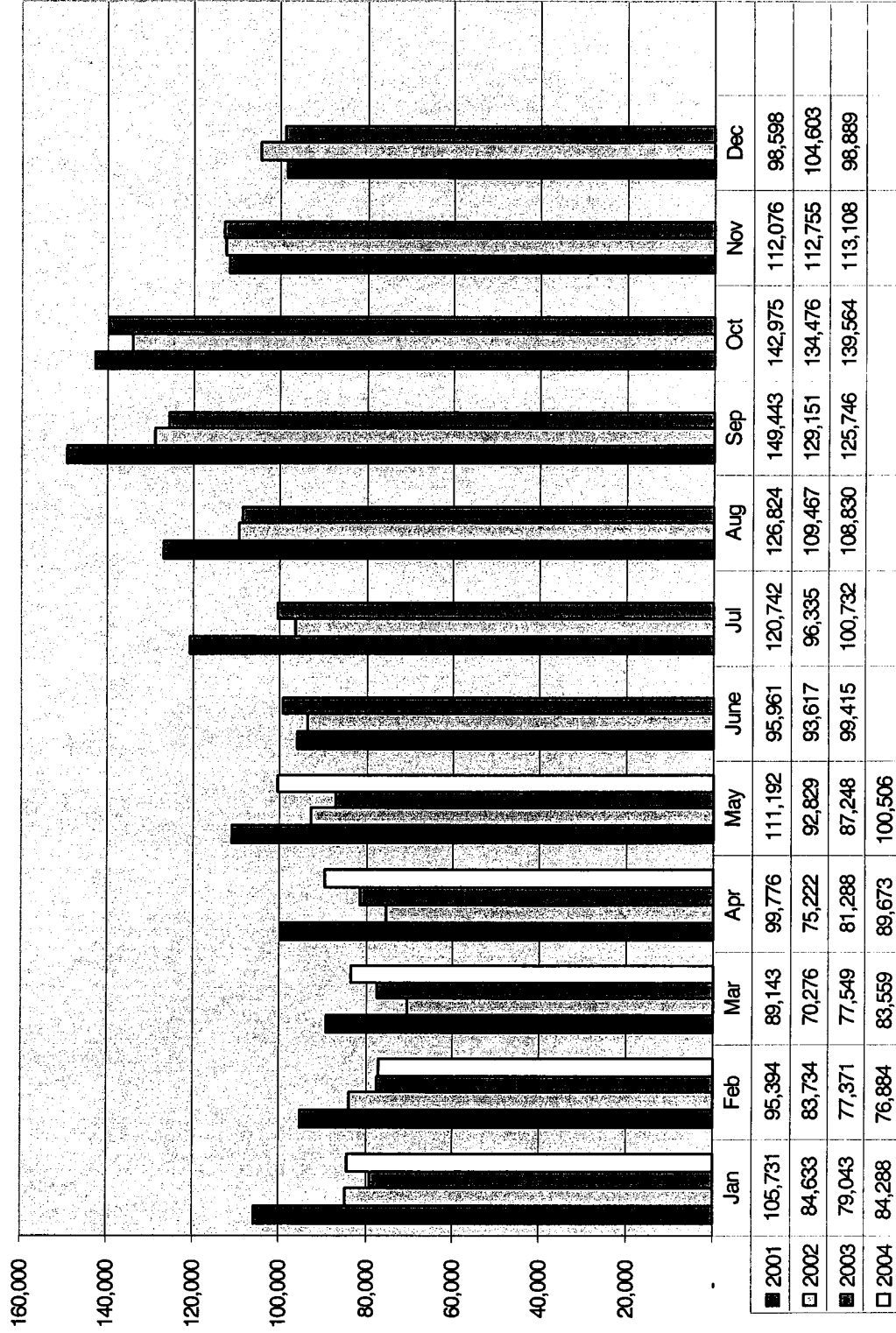


Website Optimization

Visitors Per Month



Lodging Revenues



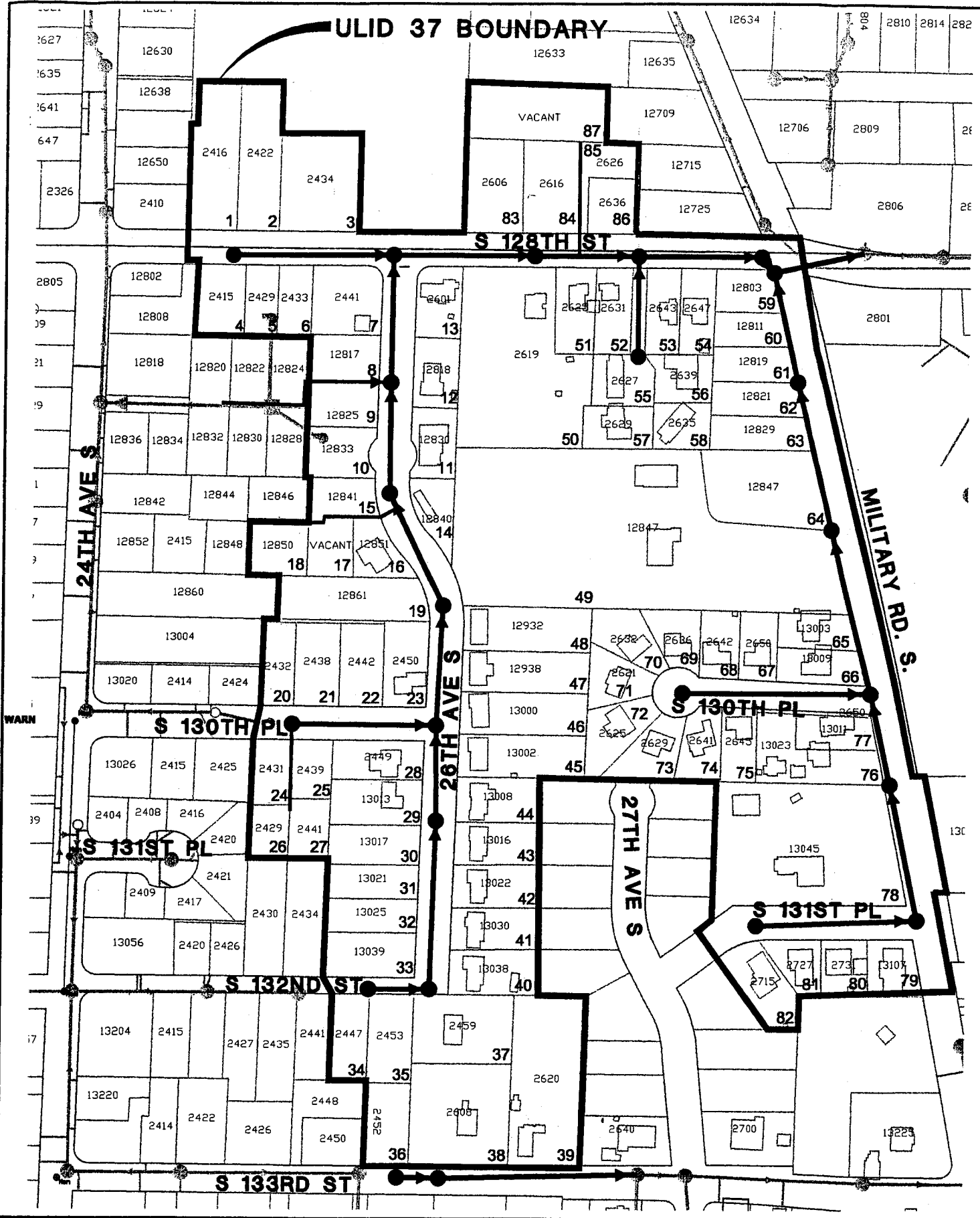
Competitors Revenue

• TUKWILA	7%
• SEATAC	9%
• SOUTHSIDE	8%
• BELLEVUE	0%
• RENTON	12%
• KENT	0%
• FEDERAL WAY	-11%
• KING COUNTY/STATE SHARED	8.5%

Accomplishments

- 72% increase in toll-free calls YTD
- 77% increase in unique website visitors
- 85% increase in Vacation Packets distributed
- 35% increase in Tourism Networking Summit attendees
- 8% increase in YTD Lodging Tax

ULID 37 BOUNDARY



02056EX1.DWG
7/09/02 PH



Engineering Planning Surveying
Penhallegon Associates Consulting Engineers, Inc.
 750 Sixth Street South Kirkland, WA 98033 www.pacengineers.com
 PH: (425) 827-2014 1-800-845-8408 FAX: (425) 827-5043
 Kirkland • Seattle • Federal Way • The Dalles • Portland

PROPOSED ULID #37

JOB No. 02056.00

VAL VUE
SEWER DISTRICT

SHT. 1 OF 1

June 2004						
< June 2004 Go >						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Composting Class 6pm (CC RM 105)	3	4	5
6	7 PC 5:30pm (CC RM 105)	8 A&F 3pm (Airport Conf RM 345) LEOFF I 4pm (Mayor/Council RM 338) SS 5pm (CC RM105)/RCM 7pm (CC RM105)	9 Joint STEP & Hotel/Motel Mtg 10am & Hotel/Motel Mtg 11am (Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128)	10 LUP 4pm (Airport Conf RM 345)	11 SWKC 11:30am (SeaTac Double Tree)	12
13	14 Civil Svs Com 3:30pm (Cancelled) Human Svs Adv Com 6pm (Riverton RM 128)	15	16	17 Sr Citizen Adv Com 10am (NSPCC) Hearing Examiner 5pm (CC RM 105)	18	19
20 Father's Day	21 PC 5:30pm (CC RM 105)	22 T&PW 3pm (Airport Conf RM 345) PS&J 4pm (Cancelled) SS 5pm (CC RM 105) / RCM 7pm (CC RM 105)	23 Gardening Class 6pm (CC RM 105)	24	25 International Festival 11am - 6pm (Angle Lake Park)	26 Parade 10:30am International Festival 10am - 8pm (Angle Lake Park)
27 International Festival 10am - 5pm (Angle Lake Park)	28 Human Svs Adv Com 6pm (Riverton RM 128)	29	30			

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

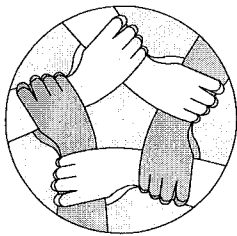
(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 06/10/2004

*Council Chambers are accessible to persons with disabilities equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

City of SeaTac: 4800 South 188th Street: SeaTac, WA 98188-8605;
 Main: 206.973.4800; TDD: 206.973.4808; FAX: 206.973.4809
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**City of SeaTac
Human Services
Advisory
Committee**

**Karyn Kuever
(Chair)
Trish Crocker
Jo Kraft
Janelle McCray
Darleene Thompson**



The Human Services
Advisory Committee serves
the City Council by advising
on human services issues
including:

community needs
human services priorities
plans and policies
funding requests
annual funding plans
collaborative & regional
planning initiatives
service trends & updates



City of SeaTac
4800 South 188th Street.
SeaTac, WA 98188
206.973.4815

TDD: 206.973.4808
FAX: 206.973.4819

Meeting Notice

**City of SeaTac City Hall
Riverton Room**

**Monday, June 14, 2004
6:00 PM**

Agenda

Call to Order

Approval of Minutes:

☞ March 15, April 19, May 17

Business:

- ☞ Introductions
- ☞ Presentation by PICC - Pediatric
Interim Care Center
- ☞ Review 2005 Capital Applications
 1. Lutheran Community Services
Building
 2. Pediatric Interim Care Center
 3. Multi-Service Center - Employee
Development Services
 4. Senior Services Minor Home Repair
 5. King County Major Home Repair
- ☞ Val Vue Sewer District Update

New Business:

Next Meeting:

☞ June 28

Adjournment



Senior Citizen Advisory Committee

MEETING AGENDA

June 17, 2004

10:00 a.m.

North SeaTac Park Community Center

13735 - 24th Ave. S., SeaTac

206.973.4680

MEMBERS: Jon Ancell, Chair; Bill Blazer, Nina Nelson, Della Schmitz, Darleene Thompson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

10:00 A.M. - Call to order. Approval of Minutes dated May 20, 2004.

10:05 A.M. - Update on Senior Center issues

10:15 A.M. - SeaTac Senior Café - Update

10:25 A.M. – 2005 Budget plans

10:30 A.M. - Old Business

10:40 A.M. - New Business

- Summer meeting schedule

10:50 A.M. - Adjournment

City of SeaTac

Hotel/Motel Tax Advisory Committee Meeting

May 12, 2004

Meeting Notes

Hotel-Motel Present: Councilmember Joe Brennan, Chair, Tom Dantzler, Roger McCracken, Sam Uchello

Absent: Cathy Heiberg

Others Present: Bryan Collins (DoubleTree Hotel), Nancy Damon (SWKC Chamber), Katherine Kertzman (SSVS), Mike Mann (Super 8), Bart Santiago (DoubleTree Hotel), Linda Snider (Planning Commission)

Meeting Duration: 3:30 p.m. – 4:30 p.m.

Staff Coordinators: Craig Ward, Assistant City Manager; Soraya Lowry, Senior Project Coordinator

AB #	Topic	Disposition
	1. Approve March 10, 2004 Meeting Notes	<input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to:
	2. SSVS Program Update – Katherine Kertzman	<input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to: <i>Katherine highlighted SSVS's Recent activities:</i> <ul style="list-style-type: none">• A new media campaign ad has increased in-bound calls by 25% in January, 37% in February and 136% in March.• A direct mail campaign to SeaTac and Tukwila homeowners generated 200 calls.• Successfully secured the 2006 World Senior Softball Championship, which will bring in an estimated 12,500 room nights over 7 days.• Kent has expressed continued interested in partnering with SSVS on tourism promotion.

		<p><i>Kent would contribute approximately \$100,000 annually to the SSVS budget and has 1,600 hotel rooms. SeaTac and Tukwila would remain the sole voting members; Kent would not have a vote.</i></p> <ul style="list-style-type: none">• <i>Continuing to work with the State to conduct a King County Visitor Profile Study, which would give SSVS access to Southside specific data at no cost. The study will be conducted June-September at key hotels.</i>
	3. Next Meeting	<i>June 9, 11 a.m.</i>

Mayor
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"The Hospitality City"

City Council Committee Meeting Administration & Finance

Tuesday, June 8, 2004

3:00 p.m. / Airport Conference Room (#345)

Members:

Ralph Shape, Chair

Don DeHan

Gene Fisher

Also attending: Terry Anderson

Commence: 3:03 p.m.

Adjourn: 4:48 p.m.

Staff Coordinator: Mike McCarty, Finance and Systems Director

Topic	Disposition
1. Amendment to Council Administrative Procedures Section 4(J) - (Mary Mirante Bartolo)	<p><input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input checked="" type="checkbox"/> Referred to <u>6/8/04 SS</u>.</p> <p><i>City Attorney Mary Mirante Bartolo distributed copies of an agenda bill for a proposed Resolution that clarifies only Regular and Special Council Meetings and Council Study Sessions need to be recorded. The current practice of not recording regularly scheduled Committee Meetings would continue.</i></p>
2. Wireless Communication Facilities (WCF) Potential Revenue/Proposed Fee Schedule Change - (Holly Anderson/Julie Elsensohn)	<p><input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____.</p> <p><i>Senior Planner Holly Anderson reported that CityScape, the City's WCF consultant, is recommending a \$3,500 per application permit fee for an independent Radio Frequency (RF) Engineer assessment. Ms. Anderson indicated the City doesn't have an RF Engineer on staff qualified to do this assessment. Potential revenue opportunities were also reviewed, noting the City</i></p>

<p>2. Wireless Communication Facilities (WCF) Potential Revenue/Proposed Fee Schedule Change – (Holly Anderson/Julie Elsensohn) – (cont.)</p>	<p><i>could receive lease fees if the facilities were sited on City properties, and site-based fees for certain facilities located in rights-of-way. Staff will continue to assess these issues and present recommendations at a future Council Meeting.</i></p>
<p>3. Angle Lake Post Sign Replacements – (Don Monaghan/Bob Meyer)</p>	<p> <input type="checkbox"/> Informational Update <input checked="" type="checkbox"/> Recommended for: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. </p> <p><i>Public Works Director Don Monaghan reported that the Fire Department has difficulty locating a number of addresses around Angle Lake, and distributed an example of a sign recommended by staff to facilitate this. The signs are estimated to cost approximately \$100 each, and it is estimated approximately \$7,500 is necessary to complete the project. Staff will research and recommend a funding source for this expenditure.</i></p>
<p>4. Discussion/Display of NWProperty.Net – (Craig Ward)</p>	<p> <input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. </p> <p><i>Assistant City Manager Craig Ward accessed the NWProperty.Net web site and presented how the web site works, displaying a property located in SeaTac currently for lease. Mr. Ward noted the City's web site will have a link to NWProperty.Net.</i></p>
<p>5. Discussion of Potential Property Tax Levy Lid Lift – (Bruce Rayburn/Mike McCarty)</p>	<p> <input checked="" type="checkbox"/> Informational Update <input type="checkbox"/> Recommended for: <input type="checkbox"/> Approval <input type="checkbox"/> Approval with modifications <input type="checkbox"/> Denial <input type="checkbox"/> Referred to _____. </p> <p><i>City Manager Bruce Rayburn distributed a spreadsheet presenting Initiative 864 impacts to King County cities, noting the estimated loss to SeaTac is \$2.3 million. A second spreadsheet presents the percentage that property tax revenue represents of the total unrestricted revenue in the General Fund of these same</i></p>

<p>5. Discussion of Potential Property Tax Levy Lid Lift – (Bruce Rayburn/Mike McCarty) – (cont)</p>	<p><i>cities, noting that SeaTac's percentage is 43%. Finance Director Mike McCarty distributed and reviewed a fact sheet regarding a potential levy lift to help insulate the City from some of the impacts of I-864. Staff was given direction to begin the process to create the necessary legislation to put a levy lid lift on the ballot for the September primary, subject to the success of the initiative at the November general election.</i></p>
<p>6. Financing Options for Senior Center -</p> <ul style="list-style-type: none"> • Implementation of Real Estate Excise Tax 2 (Second Quarter Percent) • Bond Issue (Voted or non-voted) • Other options <p>(Ralph Shape/Mike McCarty/Kit Ledbetter)</p>	<p><u> X </u> Informational Update <u> </u> Recommended for: <u> </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> </u> Referred to _____.</p> <p><i>Parks and Recreation Director Kit Ledbetter reported that SeaTac is one of only three cities in King County that haven't implemented REET 2, the second quarter percent of real estate excise tax available to cities for capital project expenditures. Mr. Ledbetter indicated this potential source could generate approximately \$250,000 annually that could be used to assist in financing a senior center. Councilmember Don DeHan recommended that staff research how large of a 15 or 20 year bond issue this revenue would provide, and recommended that staff research coupling senior center financing with other park capital improvements in a potential, future bond issue.</i></p>
<p>7. Boise Cascade Proposal on Office Supplies Contract – (Mike McCarty)</p>	<p><u> </u> Informational Update <u> X </u> Recommended for: <u> X </u> Approval <u> </u> Approval with modifications <u> </u> Denial <u> X </u> Referred to <u> 6/22/04 SS </u>.</p> <p><i>Finance Director Mike McCarty noted that Boise Office Solutions has been the City's designated office supply vendor for the past five years, and staff desires an extension to this contract of an additional three years. The City has received excellent service and quality products from Boise, and they have agreed to honor May 1999 pricing for three additional years, with the exception of an adjustment for market prices on copy paper. Mr. McCarty noted that the agreement with Boise does not prohibit the City from purchasing similar items from other vendors if better pricing is obtained.</i></p>
<p>8. Next Meeting</p>	<p>July 13, 2004 at 2:30 p.m. (time change from 3:00 p.m.)</p>

City of SeaTac

Council Actions

June 8, 2004

The following Council Actions were taken at the June 8, 2004 Regular Council Meeting:

Lawrence Ellis *was appointed to the Human Relations Advisory Committee.*

Karen Kuever *was re-appointed to the Human Services Advisory Committee.*

Agenda Bill #2428; Resolution #04-005 accepting the 2004 Comprehensive Plan Update Assessment Report *was passed and became effective June 8, 2004.*

Agenda Bill #2437; Resolution #04-006 amending the City Council Administrative Procedures Section 4(J) *was passed and became effective June 8, 2004.*

Agenda Bill #2438; Resolution #04-007 extending the Interim Development Standards for Wireless Telecommunications Facilities (WTF) *was passed and became effective June 8, 2004.*